

BEAUFORT-JASPER-HILTON HEAD (BJHH) ALUMNI CHAPTER



**BJHH
Kappa
League**

Membership Handbook

Training for Leadership in the Lowcountry in Every Phase of Human Endeavor

Kappa Alpha Psi Fraternity, Inc.

Beaufort-Jasper-Hilton Head

Alumni Chapter

PO Box 1561

Beaufort, SC 29901

Preface: Kappa Alpha Psi Fraternity, Inc.

Kappa Alpha Psi (ΚΑΨ) is a collegiate Greek-letter fraternity with a predominantly African American membership. Since the fraternity's founding on January 5, 1911 at Indiana University Bloomington, the fraternity has never limited membership based on color, creed or national origin. The fraternity has over 150,000 members with 700 undergraduate and alumni chapters in every state of the United States, and international chapters in the United Kingdom, Germany, Korea, Japan, the Caribbean, Saint Thomas, Saint Croix, U.S. Virgin Islands, Nigeria, and South Africa. Kappa Alpha Psi seeks to train its membership, particularly undergraduates, for leadership roles in their respective communities and the attainment of a high degree of excellence in their academic pursuits.

Kappa Alpha Psi sponsors programs providing community service, social welfare and academic scholarship through the Kappa Alpha Psi Foundation and is a supporter of the United Negro College Fund and Habitat for Humanity.



Fraternity Founders



Elder Watson Diggs
1883-1947



John Milton Lee
1890-1958



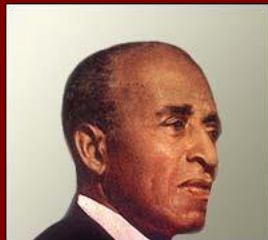
Marcus Peter Blakemore
1889-1959



Henry T. Asher
1892-1963



Byron Kenneth Armstrong
1890-1980



Edward Giles Irvin
1893-1983



Ezra Dee Alexander
1892-1971



Guy Levis Grant
1891-1973



Paul Waymond Caine
1891-1922



George Wesley Edmonds
1890-1962

Guide Right

Guide Right is the national community service and mentoring program of Kappa Alpha Psi Fraternity, Inc. Since its inception, the objective of Guide Right is to provide leadership and assistance to youth of the communities we serve. It is a year-round program, dedicated to the educational and occupational guidance of young men, primarily inspirational and informational in character.

Since 1992, the purpose of the Guide Right service program has been to place the training, experience and friendly interest of successful men at the disposal of youth needing inspiration and counsel regarding the choice of a life's career, and to arouse the interest of the entire community in the problems of youth as they seek to realize lives of usefulness.

The basic objectives of Guide Right are summarized as follow:

- (1) To help youth, especially those of high school age, in their selection of course leading to vocations compatible with their aptitude and personalities.
- (2) To assist students while they are in training, to get started in employment and to progress successfully in their chosen fields
- (3) To assist parents in the handling of their children by giving them opportunity to talk over their problems with those who know and are successfully in their chosen vocations.
- (4) To afford youth a respite from the drudgery of the street, through sponsored entertainment and culture enriched.
- (5) To inform youth of the values of higher education, of assistance available for continued educational pursuits, scholarship, loan, professional counseling and fellowship; of various occupational and professional opportunities and of current labor market and requirements for obtaining employment.


Kappa Alpha Psi's commitment to young people is well established, and our Guide Right efforts, both individual and collective, can continue to serve as a mechanism to "inspire service in the public interest".

The Beaufort-Jasper-Hilton Head Alumni Chapter of Kappa Alpha Psi Fraternity, Inc. proudly accepts the responsibility to fully support Kappa League as its main Guide Right program.

Kappa League

The Kappa League is an organization oriented toward helping young men of high school age cultivate and develop their leadership talents, with respect to the preparation for collegiate and societal ventures. The organization provides challenging, yet rewarding experiences, which enhance the lives of the students. Since the fundamental purpose of Kappa Alpha Psi is **achievement**, it is therefore, the Fraternity’s primary purpose to help these young men to achieve worthy goals for themselves and to make constructive contributions to the community when leadership roles become their responsibility.

Through club oriented activities, the officers and membership of the BJHH Kappa League perform projects that will expose them to planning, execution, reporting ideas, and simulating good leadership characteristics designed to raise their level of aspiration. All activities and programs are taken from one or more of the following phases:

Phase I – Self Identity	Phase II – Training	Phase III - Competition
<ul style="list-style-type: none"> – Discipline – Assurance – Awareness – Appearance 	<ul style="list-style-type: none"> – Academic – Career Choice – Preparation – Organization 	<ul style="list-style-type: none"> – Politics – Career Advancement – Sports
Phase IV – Social		Phase V – Health Education
<ul style="list-style-type: none"> – Religion – The Arts – Entertainment – Conversation/Communication – Manners 		<ul style="list-style-type: none"> – Physical Fitness – Sex Education – Drug Abuse – Health / Safety

BJHH Kappa League is not merely another extra-curricular activity. The assistance of family, community, as well as the Fraternity is essential in providing the experiences necessary for the development of the participants. The Beaufort-Jasper-Hilton Head Alumni Chapter believes that every Kappa Leaguer who agrees to participate will emerge a young man able to successfully navigate life.

Membership

Beaufort-Jasper-Hilton Head Kappa League was established by BJHH Guide Right Committee in 2014.

Mission

The Beaufort-Jasper-Hilton Head Alumni Chapter of Kappa Alpha Psi Fraternity, Inc. seeks to promote the development and advancement of (male) middle and high school students into well-rounded young men through mentoring and advocacy.

Goals

The goal of the BJHH Kappa League is to enrich the lives of the youth in the community in Beaufort and Jasper Counties so that they will become well-rounded young men making a positive contribution to society.

**BJHH 2014 Kappa Leaguers
Charter Inductees of the Year
SEE ATTACHED 2014-15
MEMBERSHIP ROSTER**

Middle & High school students interested in membership must meet the requirements set forth by the Beaufort-Jasper-Hilton Head Alumni Chapter. Prospective members must attend the official informational meeting and complete/ submit the official membership application. The interested applicant must participate in an interview with BJHH Kappa League members and Advisor utilizing official interview questions approved by the Beaufort-Jasper-Hilton Head Chapter. The BJHH Kappa League members will vote and select the potential new members.

Qualifications for New Membership

- Must be a high school student in Beaufort County and Jasper County in South Carolina
- Must strive to obtain a cumulative GPA of **78% or better**
- Must complete an official membership application (including Parental Permission / Contract form)
- Must complete an interview with the membership committee
- Must be **elected into membership by the Kappa League membership**
- Must **pay a membership fee**
- Jr. Kappa Leaguer(Elementary students) maybe admitted based on Parental recommendation)

Membership

Continuing Membership Requirements

- Must continue to obtain a cumulative GPA of 78% or better
 - Must attend and participate in community service projects and events
 - Must have no more than five (5) unexcused absences for the year
 - Must be willing to attend monthly meetings and tutoring sessions
 - Must pay dues
 - Must adhere to the Code of Conduct
- ❖ **Any violation of the above requirements can result in dismissal from the program and forfeiture of dues**

Dues and Fees

New & returning members must pay dues of \$25.00 per year (every September). If the members of BJHH Kappa League participate in a social event (i.e., step show, banquet, parade, etc.), the costs for clothing and other accessories shall be the responsibility of the participant, unless voted otherwise by the BJHH Kappa League Executive Board and the Guide Right Committee of Kappa Alpha Psi Fraternity.

Code of Conduct

All BJHH Kappa League members are required to abide by this Code of Conduct, which is intended to set forth the basic standards of behavior and to provide guidance for the BJHH Kappa League organization.

Respect for ONESELF	BJHH Kappa Leaguers are expected to demonstrate actions that honor themselves by complying with the principal of respect for
Respect for OTHERS	BJHH Kappa Leaguers are expected to demonstrate actions that reflect consideration and civility by complying with the principal of respect for others.
Respect for PROPERTY	BJHH Kappa Leaguers are expected to demonstrate actions that reflect the responsible use of property (both personal and public) by complying with the principal of respect for property.
Respect for AUTHORITY	BJHH Kappa Leaguers are expected to demonstrate actions that are respectful to adults, especially parents and members of Kappa Alpha Psi Fraternity, Inc., by complying with the principal of respect for authority.
HONESTY	BJHH Kappa Leaguers are expected to demonstrate actions that are honorable and ethical by complying with the principal of

BJHH Kappa League members who violate the standards in this Code of Conduct will be subject to possible dismissal.

Dress Code

The intent of the dress code policy is to encourage the BJHH Kappa Leaguer to have a clean, professional appearance, including hairstyle and personal grooming. BJHH Kappa Leaguers are required to wear dress slacks, a dress shirt, tie and shoes for all BJHH Kappa League formal general body meetings. Formal meetings are to be held quarterly. (monthly). Sneakers or work boots should not be worn during this meeting. Clothing items must be clean and in good repair. Any grievances concerning dress code should be submitted in writing to the Advisor.

Occasionally, attire uniformity will be required to distinguish the BJHH Kappa League when participating in group events. The attire (clothing and/ or accessories) decision will be put to vote for group consensus. The costs for clothing and other accessories shall be the responsibility of the participant, unless voted otherwise by the BJHH Kappa League Executive Board and the Guide Right Committee of Kappa Alpha Psi Fraternity, Inc.

Officers and Responsibilities

The Executive Board shall be comprised of the asterisked (*) officers, along with the Advisor (Guide Right Director). B J H H Kappa League members must be financial (dues paid in full) to be elected or appointed to office. Also, members must receive approval clearance from the advisors.

President*:

1. Act as the chairman of the B J H H Kappa League.
2. Preside as a non-voting member at all meetings.
3. Have an agenda at each meeting.
4. Keep Advisor abreast of any and all changes.
5. Keep up to date on all activities and programs headed by chair members and / or Executive Board members.
6. Fill vacancies with approval from the Advisor.
7. Attend all Executive Board meetings.

Vice-President*:

1. Be in charge of all programs and projects.
2. Be an ex-officio member of all committees.
3. Perform the duties of the President in his absence.
4. Attend all Executive Board meetings.

Secretary*:

1. Record and report minutes of each meeting.
2. Maintain a current roster of members, their addresses and phone numbers.
3. Attend all Executive Board meetings.

Treasurer*:

1. Receive funds, issue receipts, and disperse funds voted on by the members of the B J H H Kappa League.
2. Maintain a record of all dues and fees received and owed.
3. Present a financial report at each meeting.
4. No money is to be spent without the approval of the B J H H Kappa League Executive Board and/or the advisors of the program.
5. Attend all Executive Board meetings.

Historian:

1. Take pictures at all Kappa League activities and be responsible for getting the film developed. Film and developing costs will be taken out of the BJHH Kappa League treasury with the approval of the Executive Board.
2. Maintain a photo album and/or website.
3. Keep all BJHH Kappa League awards, trophies, etc. until the end of the current school year.

All BJHH Kappa League property will be passed on to the next Historian at the end of the school year.

Parliamentarian:

1. Maintain order at all meetings.
2. Make sure that all members who attend meetings late sign in.

Executive Board:

Committee made up of the President, Vice-President, Secretary, Treasurer and the Advisor (including representation from the BJHH Kappa League Advisory). Meetings should be held once a month to discuss on-going business, new business and agenda topics for the BJHH Kappa League meeting.

Elections:

BJHH Kappa League members will elect officers (excluding the President) to the Executive Board by ballot. Elections will be held annually at the May meeting. Representatives of the BJHH Kappa League and members of Kappa League Advisory will count ballots and announce election results.

The **President** will be appointed by the BJHH Kappa League Advisory. The president and/or the Advisor may appoint other positions on the Executive Board.

The Role of Parents

The parent component is very crucial to the success of the BJHH Kappa League program. It is important for the Kappa Leaguer to see parental involvement, as it gives the parent and child the opportunity to interact and learn together. It is equally important for the parent to be connected to the academic progress and future plans of the BJHH Kappa Leaguer. From time to time, parents will be called upon to volunteer for special activities or events. It is encouraged that the parent group get to know one another and become a support for each other.

The Parental Permission / Contract form (enclosed) must be signed in order to participate in the BJHH Kappa League program.

Academic Roadmap

While the number of recommended or required academic courses varies among colleges, a typical preparatory program for college includes courses in English, mathematics, science, foreign languages and social studies.

ENGLISH (no fewer than four years)

- English I • English II • English III • English IV

MATHEMATICS (no fewer than three years)

- Algebra I • Geometry • Algebra II
- Also consider advanced math, such as pre-calculus or calculus

SCIENCE (no fewer than two years)

- General Science • Physical Science • Earth Science • Biology • Chemistry
- Physics • Anatomy and Physiology • Genetics • Environmental Science • etc.

FOREIGN LANGUAGE (no fewer than two years of one language)

- Spanish • French • German • Italian • Latin • Russian • Hebrew • etc.

SOCIAL STUDIES (no fewer than three years)

- US History • World History • Western Civilization • World Culture • European History
- African-American History • Economics • Psychology • Sociology • Civics • etc.

ELECTIVES

Many colleges require 16 academic courses for admission. Carefully select elective courses to strengthen your academic background.

EXTRACURRICULAR ACTIVITIES

These activities should demonstrate your commitment, self-discipline, leadership and other positive qualities. Such activities may include jobs and participation in school and community groups.



Academic Program Tracker

	Subjects	√	Course Title	Grade
9th	English			
	Mathematics			
	Science			
	Foreign Language			
	Social Studies			
	Elective (optional)			
	Elective (optional)			
Keys to Success				
Kappa Leaguer			Parent	
<input type="checkbox"/> Discuss your future goals with your parent and guidance counselor. <input type="checkbox"/> Review your course selections with your guidance counselor. <input type="checkbox"/> Establish a routine of study, work and leisure. <input type="checkbox"/> Strive for good grades.			<input type="checkbox"/> Get to know your son's guidance counselor. <input type="checkbox"/> Familiarize yourself with your son's academic courses. <input type="checkbox"/> Work with your son to establish a routine of study, work and leisure. <input type="checkbox"/> Insist that homework is completed and submitted on time.	

	Subjects	√	Course Title	Grade
10th	English			
	Mathematics			
	Science			
	Foreign Language			
	Social Studies			
	Elective (optional)			
	Elective (optional)			
Keys to Success				
Kappa Leaguer			Parent	
<input type="checkbox"/> Continue to discuss your future with your parent and guidance counselor. <input type="checkbox"/> Review your academic program to ensure you're on track for college. <input type="checkbox"/> Gather information about colleges and universities. <input type="checkbox"/> Remember to take the PSAT. <input type="checkbox"/> Continue to study and strive for good grades.			<input type="checkbox"/> Discuss costs and ways of paying for a college education with his guidance counselor. <input type="checkbox"/> Attend parent nights and college fairs. <input type="checkbox"/> Continue to monitor your son's study, work and leisure schedule.	



	Subjects	√	Course Title	Grade
11 th	English			
	Mathematics			
	Science			
	Foreign Language			
	Social Studies			
	Elective (optional)			
	Elective (optional)			

Keys to Success

Kappa Leaguer		Parent
<input type="checkbox"/> Make sure you have at least 12 academic courses by the end of this year. <input type="checkbox"/> See guidance counselor about where you are ranked in your class. <input type="checkbox"/> Take the SAT or ACT at least once this year. <input type="checkbox"/> Call, write or download college applications. <input type="checkbox"/> Begin to visit colleges. <input type="checkbox"/> Continue to study and strive for good grades.	<input type="checkbox"/> Review and discuss academic courses, class rank and SAT scores with your son and his guidance counselor. <input type="checkbox"/> Visit colleges with your son. <input type="checkbox"/> Attend financial aid workshops. <input type="checkbox"/> Help you son narrow down his college choices.	

	Subjects	√	Course Title	Grade
12 th	English			
	Mathematics			
	Science			
	Foreign Language			
	Social Studies			
	Elective (optional)			
	Elective (optional)			

Keys to Success

Kappa Leaguer		Parent
<input type="checkbox"/> Make sure you have a minimum of 16 academic courses by graduation. <input type="checkbox"/> Write a personal statement to accompany your application(s). Ask an adult to proofread for grammatical and spelling errors. <input type="checkbox"/> Obtain letters of recommendation. <input type="checkbox"/> Submit all applications for admission, financial aid and scholarships <u>BEFORE</u> their deadlines! <input type="checkbox"/> Reply to offers of admission by institution's deadline. <input type="checkbox"/> Keep your grades up (senior year grades count).	<input type="checkbox"/> Discuss final college choices with your son. <input type="checkbox"/> Review all mail with your son to ensure that all applications and fees are submitted on time and that your son replies to all requests for additional information and offers of admission before the deadlines.	



**Parental Permission / Contract
Media Release**

BJHH Kappa League

Parental Permission / Contract

I am the parent/legal guardian of _____ (print applicant name). I have read the information on Kappa League and am willing to have my son participate.

I hereby release and hold harmless Beaufort-Jasper-Hilton Head Alumni Chapter, its members, or any individuals involved in the planning, organization, or presentation of the Kappa League programming, for any accident, injury, illness, or any damage whatsoever related to the abovementioned applicant's attendance at, or participation in, any activity or event of the BJHH Kappa League.

I understand that I am responsible for ensuring my son has transportation to and from BJHH Kappa League programs and events.

I understand that BJHH Kappa League has a strict dress code for general body meetings. BJHH Kappa Leaguers are required to wear dress slacks, a dress shirt, tie and shoes for their monthly meetings and be properly attired, neatly dressed at all other meetings, events.

I understand the time commitment, required program participation and mandatory attendance unless excused. **I have read The Role of Parents in the BJHH Kappa League Membership Handbook.**

Parent/Legal Guardian Name (please print): _____

Signature of Parent/Legal Guardian: _____ Date: _____

Email: _____ Preferred Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Media Release

BJHH Kappa League will videotape and photograph portions of activities, programs and events for purposes of publicity and recruitment. In addition, some of the BJHH Kappa Leaguers may be asked to give interviews if the program is covered by the media.

Signing the release below will authorize the Beaufort-Jasper-Hilton Head Alumni Chapter to use your son's name and photograph for the above mentioned purpose.

Signature of Parent/Legal Guardian: _____ Date: _____



